## Sheriff of Randolph County

372 Hwy JJ, Suite 1B Huntsville MO 65259 844-277-6555 Ext 420

## SHERIFF'S SERVICE INSTRUCTIONS

If this Ex Parte Order of Protection is approved, the Sheriff will need Service Instructions from you, Please provide as much information as possible. Your Phone Number: \_\_\_\_\_\_ Your Work Number: \_\_\_\_\_ Hours you.can be reached at work: RESPONDENT'S NAME: Respondent's Phone Number: Respondent's place of residence and directions to residence if outside of city limits: Respondent's place of employment and directions if employed outside of city limits: Hours Respondent can be served at work: List any other places the Respondent may be found (friend's house, parent's house, etc): REMEMBER, BEFORE THE ORDER BECOMES EFFECTIVE, IT MUST BE APPROVED BY THE JUDGE. DESCRIPTION OF RESPONDENT Height: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Other Descriptions: Make, Model, Color, and License Number of Vehicle Respondent Drives:

Any Additional Information: \_\_\_\_\_